



# Helsby Parish Council

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6<sup>th</sup> February 2024

**To: All Members of Helsby Parish Council**

**You are hereby summoned to a meeting of Helsby Parish Council on Monday 12<sup>th</sup> February 2024 at 7.00pm in the upper hall at Helsby Methodist Church for transaction of the undermentioned business.**

**The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.**

Yours sincerely,

**Claire Jones, Clerk and Responsible Financial Officer**

## **AGENDA**

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To note any apologies for absence. Apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Policing Update. To receive an update from the local Police Community Support Officer and to raise any questions related to policing in Helsby.
5. Confirmation of Previous Minutes. To receive and confirm the minutes of the meeting of Helsby Parish Council held on 15<sup>th</sup> January 2024.
6. Clerks' report from the previous meeting not covered elsewhere in the agenda (for information only).
7. Chair's Announcements (for information only).
8. To receive communications from Cheshire West and Chester Council and to consider reports and other matters relating to the principal authority.

9. Minutes of the Parks, Cemetery and Allotments Committee meeting held on 29<sup>th</sup> January 2024 (attached). Cllr. Nicklin will present the draft minutes. Council to note and/or consider the following recommendations:

9.1 To progress a S106 application for £1,235 from the Land at Springfields (19/04572/FUL) development for two projects at the Queens Drive allotments (to rabbit-proof the site and to improve the drainage in the entrance roadway to prevent any waterlogging); and

9.2 To note an update on the park masterplan project.

#### 10. Miscellaneous Matters

10.1 To consider the introduction of average speed cameras in Helsby (see attached reports).

10.2 2024 Helsby Grant Show update.

10.3 To give retrospective approval for KDE to check and make safe any electrical connections in planters at Sherwood Court at a cost of £331.36 (payment made under Standing Order 16(b) Delegation to the Responsible Financial Officer).

10.4 To report on a meeting held with Frodsham Town Council about the potential creation of a joint youth council and to note the contents of a meeting held with Frodsham Town Council and Cheshire West and Chester Council on 26<sup>th</sup> January.

10.5 To note that LED lighting has been installed in Helsby Community Centre at no cost to the parish council.

10.6 To consider a response to CW&C's West Cheshire Museums and Libraries Consultation 2024.

10.7 Update on the council's IT upgrade and consideration of any next steps.

#### 11. Councillor surgery update.

12. Outside Body Reports - to receive any reports from representative members (for information only).

#### 13. Planning

13.1 To receive the council's response to the following planning application:

**24/00261/FUL**

Land At Protos (Ince Resource Recovery Park)

Full planning permission for the construction and operation of a post combustion Carbon Dioxide (CO<sup>2</sup>) Capture Facility

Awaiting comments

13.2 To note the latest planning notification report.

13.3 To consider a response to the new CW&C Local Plan initial evidence base consultation exercise on employment areas, places (including a places background paper on Helsby) and land availability assessment (deadline 17<sup>th</sup> March 2024) and to consider their call for green investment site suggestions.

13.4 To receive any member reports – for information only.

14. Financial Matters

- 14.1 Bank Reconciliation for January 2024 – for inspection and approval (as attached).
- 14.2 To approve payments made and note receipts to the end of January (as attached).
- 14.3 To consider signatories for the existing bank account.

15. To note the outstanding actions log.

16. Dates of the next Council meetings

19 <sup>th</sup> February	Environment Committee
11 <sup>th</sup> March	Parish Council meeting