



Helsby Parish Council

23rd December 2022

To: Members of the Finance Committee

You are hereby summoned to attend a Finance Committee meeting of Helsby Parish Council on Monday 9th January 2023 at 7pm in the Parish Office at Helsby Community Sports Club for transaction of the undermentioned business.

The press and public are welcome to attend. Reports referred to in this agenda are available in advance on request from the Clerk. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

Yours sincerely,

Claire Jones, Clerk and Responsible Financial Officer

AGENDA

1. Public Participation. A period of up to 10 minutes for members of the public to ask questions or submit comments.
2. To receive apologies for absence; apologies should be submitted to the Parish Clerk in advance of the meeting.
3. Declarations of Members' Interests. To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
4. Confirmation of Previous Minutes. To receive and confirm the minutes of the previous meeting held on 26th September 2022.
5. Matters arising from the previous meeting not covered elsewhere in the agenda.
6. Review of grants/earmarked reserves (see Supporting Paper 1).
7. Review of Investment Programme as follows:
 - Co-Operative Bank – Business Select Account - **£76,585.98** as at 22 December 2022.

- Monmouthshire Building Society – Corporate Bonus 90 (Annual) **£78,478.84** as at 22 December 2022.
- Nat West Business Reserve **£55,302.69** as at 22 December 2022.
- Nat West Current Account **£15,631.75** as at 22 December 2022.
- Nationwide Business Savings Instant Access Account **£40,000** as at 22 December 2022.

8. To receive the budget calculations for the ensuing fiscal year 2023/24 from the following committees:

	<u>2022/23</u>	<u>2023/24</u>
Health & Safety	£100	£500^a
Human Resources	£1,100	£600^b
Environment	£38,850	£32,000^c
Parks, Cemetery & Allotments	£39,533	£52,905^d

Notes to the aforementioned:

^a Increased budget to pay for lone worker’s alarm and H&S training courses.

^b Reduced budget as Clerk now completed CiLCA training.

^c Small reduction in budget – no funds allocated to village clock (Code 219), reductions in Sherwood Court and Maltby Triangle codes (220 and 229) as grass cutting in these areas now covered under Code 214 and tree maintenance work carried out this year and reduction in street furniture/BT boxes (Code 230) as BT kiosk work completed in 2022/23.

^d Considerable increase in budget to fund cemetery garage and wheelchair accessible play equipment projects (earmarked reserves codes to be allocated). Alternatively, any expenditure for these projects could be taken directly from general reserves? An additional £1,000 added to Code 226R (Play area improvements/upgrades) to fund any railing and gate maintenance work required in future years. Increased budget for Code 212a (Cemetery Repairs/Renewals) to fund memorial testing programme and alterations to cemetery gate hinges. 100% of cemetery income now being allocated under Code 260R (Future burial provision) rather than 50%.

The aforesaid breakdown of figures is included in the attached Budget Report.

9. To discuss the Finance Committee budget for the year 2022/23 and for the forthcoming fiscal year 2023/24 (see attached budget spreadsheet and Supporting Paper 2).
10. To set the precept request for the approval of the Parish Council. The number of Band D equivalents after taking account of discounts and exemptions for 2023/24 is 2,125.8 (previous year was 2,080.6).

Example 1: Maintaining the same Band D precept charge as 2022/23

The Band D precept charge for Helsby Parish Council in 2022/23 was £49.32. If you want this charge to be the same in 2023/24, you will need to request a precept of **£104,844**.

Example 2: Requesting the same precept as in 2022/23

In 2022/23, Helsby Parish Council requested a precept of **£102,615**. If you were to request the same precept for 2023/24, this would reduce the Band D precept charge by £1.05 to £48.27.

11. Expenditure – 5-Year Plan. To receive an update from Cllr. O’Neill.

12. Urgent matters.

13. Date of next meeting – 3rd April 2023.

Email: parishclerk@helsbyparish.org.uk Phone: (01928) 726433

Core members of this committee are: Cllrs. O’Neill, Gardner, Temple, Branigan and Duffy