



Helsby Parish Council

Minutes of the Human Resources Committee meeting held virtually at 11am on Monday 8th March 2021 via Zoom

Present:

Cllr. Sarah Temple– Chair
Cllr. Terry O’Neill – Vice Chair
Cllr. Peter Duffy
Cllr. Mike Branigan
Cllr. Michelle Massey
Cllr. Allan Fincham

Also present:

Claire Jones Parish Clerk

1. Public Air Time – Proposed by Cllr. Duffy, seconded by Cllr. O’Neill and **RESOLVED that the meeting be suspended for public participation – HR17/21**. As no matters were brought to the Committee’s attention, it was proposed by Cllr. Duffy, seconded by Cllr. O’Neill and **RESOLVED that Public Air Time be closed and the meeting reconvened – HR18/21**.
2. No apologies were received.
3. No declarations of interest were made.
4. Minutes of the previous meeting. Proposed by Cllr. Duffy, seconded by Cllr. O’Neill and **RESOLVED that the minutes of the Human Resources Committee meeting held on 10th February 2021 be accepted as accurate – HR19/21**. They would be signed by the Chair at the earliest opportunity.
5. Matters arising from the previous minutes – none were raised.
6. No matters requiring immediate attention were raised.
7. Date of next meeting to be discussed under Part B.
8. Part B – Exclusion of the Press and Public. It was proposed by Cllr. Fincham, seconded by Cllr. Duffy and **RESOLVED that the press and public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paras 7, 8, 9 and 12 of Schedule 12a of the Local Government Act 1972 – HR20/21**.

PART B – Exclusion of the Press and Public

- 9. Confidential Item – The Part B minutes of the previous meeting were agreed.

- 10. Confidential Item - Given the very low level of interest in the general assistant vacancy, it was agreed to incorporate the general assistant’s duties into the current contract with Helsby Garden Services until end October 2021 and review any future potential recruitment for the role at the next meeting in June.

The meeting closed at 11.42.

Chair’s signature Dated.....