



# Helsby Parish Council

## Financial Report for Year Ending 31<sup>st</sup> March 2021

### RECEIPTS AND PAYMENTS BY BUDGET CODE

RECEIPTS			PAYMENTS		
Code	Item	Year End 31/3/21 £	Code	Item	Year End 31/3/21 £
101	Parish Precept	100,218.00	201	Allotment maintenance	528.90
102	Interest on accounts	895.93	202	Allotment water charge	75.78
103	Rent on Eccies	12,240.00	212	Cemetery maintenance	2,013.00
104	Grants	32,831.12	212a	Cemetery repairs/renewals	665.00
105	Insurance claims	0	213	Parks maintenance	3151.60
106	Helsby Community Centre	5,361.21	214	Park grass cutting	2,851.80
107	Cemetery fees	7,265.00	215	Park equipment	2,373.79
108	Allotment rents	1,397.50	218	Planters	269.96
109	Sundries	72.60	219	Village clock	0
110	VAT recovery	4,605.85	220	Maltby Triangle	382.20
111	CWaC Council Tax Grant	0	222	Materials	75.02
112	Ho Ho Helsby	3,950.00	223	Litter/dog/grit bins	0
			224	Village awards	0
			225	Ho Ho Helsby traffic	0
			226	Road Safety	0
			226R	Soft Safety Surfaces (App 1)	0
			227	Bridge lantern lights	525.48
			228	Christmas illuminations	13,603.88
			228a	Christmas tree	3,390.00
			229	Sherwood Court land	2,427.00
			230	Street furn/BT boxes	0
			231	War Memorial cleaning	0
			232	CC Light & heat	4,361.23
			233	CC Repairs & renewals	0
			234	CC Water charges	365.80
			235	CC Insurances	459.34
			237	CC Sundries	0
			239	Hire charges for meetings	0
			240	Cllr/employee training	1,338.80
			241	Salaries	34,473.67
			241a	Clerk's pension	499.19
			242	Council office	3,840.00
			243	Admin subscriptions	2,036.70
			244	Admin car allowance	40.05
			245	Admin stationery	123.78



ASSETS (see asset register for full breakdown of fixed assets)

Fixed assets as at 1.04.20	=	£142,342.70
Plus community assets	=	£28,504
Plus community centre assets	=	£25,733
<b>TOTAL assets as at 1/4/20</b>	<b>=</b>	<b>£196,579.70</b>

**Assets acquired and disposed of in 2020/21**

**Acquired:**

<b>Asset</b>	<b>Cost</b>
Turnpike stone signage	£50.00
COVID signage for play area	£80.00
Cemetery signage	£120.00
2 bespoke 'Twinkle' column lights	£2,675.00
2,000 LED white minibulbs	£600.00
2,000 LED white twinkle minibulbs	£675.00
Fellowes shredder	£116.34
First aid kit	£15.00
Digital screen	£869.09
Laptop	£746.40
Noticeboard	£2,663.52
<b>TOTAL ACQUISITIONS</b>	<b>£8,610.35</b>

**Disposed of:**

<b>Asset</b>	<b>Cost</b>	<b>Reason</b>
Interactive speed sign upgrade	£1,250.00	(incorrectly recorded as an asset - upgrade)
Cableway buffer tyres	£527.50	(incorrectly recorded as an asset – repair)
Knee rail - Parkfield Road	£670.00	(incorrectly recorded as an asset – repair)
Interactive speed sign	£5,184.00	(claimed by CW&C as their own asset)
Red Topsy bin	£170.95	(removed due to vandalism)
<b>TOTAL DISPOSALS</b>	<b>£7,802.45</b>	

**COMMUNITY ASSETS**

	<b>Value £</b>
Queens Drive Allotments	1
Old Chester Road Allotments	9,000 <sup>(1)</sup>
Helsby Public Cemetery	12,000 <sup>(2)</sup>
Parish Field	1
Children's Play Area (land only)	1
Land adjacent to VPA building	1
Land at Mountain View	7,500 <sup>(3)</sup>
<b>TOTAL</b>	<b>£28,504</b>

**Key:** (1) and (2) land valued by the District Valuers Office (DVO) in May 2003  
(3) land valued by the DVO in April 1997

**All community land, not valued by DVO, is valued at £1 in accordance with instructions received from the Internal Auditor.**

**Community Centre – the building is leased from Cheshire West and Chester Council and expires in May 2043.**

Machinery and all other contents*	£24,000 (quoted as 2004 valuation)
CCTV	£1,733
<b>TOTAL</b>	<b>£25,733</b>

**Key: \* Excludes 20 photos and frames owned by a Helsby resident. These are valued at £3,927 and are covered by the Helsby Community Association insurance policy.**

Total value of assets as at 31.3.20 = £196,579.70

Total value of acquisitions = £8,610.35

Total value of disposals = £7,802.45

**TOTAL VALUE OF ABOVE ASSETS AS AT 31 MARCH 2021 = £197,387.60**

## **LEASES**

As at 31<sup>st</sup> March 2021, the following leases were in operation:

<b>Lessor</b>	<b>Purpose</b>	<b>Annual Rent Payable</b>	<b>Year of Expiry</b>
Scout Trust Corporation	Scout / Cub Group	£1	2046
Village Produce Association	To promote home grown produce	£10	2024
Guide Association	Brownie / Guide Group	£1	Undated
RSK Group Limited	Lease of Eccies to conduct business	£12,485	2058

## **BORROWINGS**

As at the close of business on 31<sup>st</sup> March 2021 there were no loans to the Council outstanding.

## **DEBT OUTSTANDING**

VAT due from HMRC @ £5,155.60.

## **TENANCIES**

During the year 10 new Allotment Tenancy Agreements were entered into.

## **LEASE AGREEMENTS**

Lease with Siemens for photocopier (ongoing).

Lease with Cheshire West & Chester Council for Sherwood Court land expiring 2036.

Lease with Helsby Community Association for Helsby Community Centre expiring 2043.

Lease with Cheshire West & Chester Council for Helsby Community Centre expiring 2043.

Lease with Cheshire West and Chester Council for Maltby Triangle expiring 2050.

## SECTION 137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £8.32 per elector (£8.32 x 4,256) for the benefit of people in the area on activities or projects not specifically authorised by other powers. The limit for this council in the Year Ending 31st March 2021 was £35,409.92.

The following payments were made under this power during the year:

Poppy Appeal – Remembrance Day	£250.00
Village Produce Association – compost	£33.00
Ho Ho Helsby – donation for Christmas lights	£857.00
<b>Total</b>	<b>£1,140.00</b>

Signed .....Cllr. Peter Duffy - Chairman of Helsby Parish Council

Signed .....Claire Jones – Responsible Finance Officer

**NOTE: This report is not the Council’s statutory statement of annual accounts. For the Council’s statutory records, please refer to the Annual Governance and Accountability Return for the year ended 31 March 2021.**

## APPENDIX A

### Grants and earmarked reserves

Particulars	c/f 2019- 20 £	Provided 2020-21 £	Planned Usage 2020-21 £	Released 2020-21 £	Expected Balance 31.3.21 (£)	Provided 2021-22 £	Planned Usage 2021- 22 £	Expected Balance 31.3.22 (£)
<b>Specified earmarked reserves</b>								
Future burial provision	21,768 <sup>a</sup>	2,903	0	0	24,671	2,843	0	27,514
Soft Safety Surface	8,000	8,000	0	0	16,000	8,000	0	24,000
<b>Grants</b>								
S106 reclaim - retention fee	0	738	738	738	0	0	0	0
Ho Ho Helsby	0	3,950	3,950	3,950	0	0	0	0
CW&C Covid HPC	0	10,000	2,664 <sup>b</sup>	2,664 <sup>b</sup>	7,336	0	2,500 <sup>b</sup>	4,836
CW&C Covid HCA	0	10,000	10,000	10,000	0	0	0	0
S106 reclaim – basketball and teen shelter	0	1,193	1,193 <sup>c</sup>	1,193 <sup>c</sup>	0	0	0	0
CW&C Members Budget laptop	0	500	500	500	0	0	0	0
Arts Council - Helsby Art of Here plus S106	0	9,900	870	870	9,030	6,100 <sup>d</sup>	15,130	0
Community Policing Fund 2020-21	0	500	0	0	500	0	500	0
<b>Total</b>	<b>29,768</b>	<b>47,684</b>	<b>19,915</b>	<b>19,915</b>	<b>57,537</b>	<b>16,943</b>	<b>18,130</b>	<b>56,350</b>
<b>Total earmarked reserves balance at 31st March 2021</b>					<b>57,537</b>	<b>Expected balance at 31st March 2022</b>		<b>56,350</b>

<sup>a</sup> Incorrectly recorded in the 2019/20 final year accounts. Should have been £22,491. Add the £723 difference to 2020/21's figure of £2180 = £2,903.

<sup>b</sup> Costs for new noticeboard to be taken from the COVID grant money in 2020/21 and for the office relocation in 2021/22.

<sup>c</sup> Project paid for in 2019/20 financial year.

<sup>d</sup> Includes remaining £1,100 grant money from Arts Council and £5000 contribution from S106 monies through CW&C.

## General reserves

Particulars	c/f 2019-20 £	Provided 2020-21 £	Planned Usage 2020-21 £	Released 2020-21 £	Expected Balance 31.3.21 £	Provided 2021-22 £	Planned Usage 2021-22 £	Expected Balance 31.3.22
Reserves not earmarked	103,302	39,603	0	0	142,905	0	0	142,905
Earmarked reserves	29,768	47,684	19,915	19,915	57,537	16,943	18,130	56,350
<b>Total</b>	<b>133,070</b>	<b>87,287</b>	<b>19,915</b>	<b>19,915</b>	<b>200,442</b>	<b>16,943</b>	<b>18,130</b>	<b>199,255</b>