



# Helsby Parish Council

**A remote meeting of the Health & Safety Committee will take place at 7pm on Monday 22nd February 2021 via Zoom**

**The press and public are welcome to attend.** Please note: due to the current Government's advice on Covid-19, the Parish Council will meet virtually. If any members of the public wish to join the meeting in this format and make a statement or raise a question at the meeting, they should contact the clerk before the meeting at [parishclerk@helsbyparish.org.uk](mailto:parishclerk@helsbyparish.org.uk) or 01928 726433. The Clerk shall record the meeting for the purpose of assisting in taking minutes, following which the recording will then be deleted.

## AGENDA

1. Public Air Time – to suspend the meeting for public participation. Maximum time allocated for this purpose is 10 minutes subject to the committee's discretion.
2. To receive any apologies for absence.
3. To receive request for dispensations or to note declarations of disclosable pecuniary interests in accordance with s.33 of the Localism Act 2011.
4. To approve the minutes of the previous meeting held on 9<sup>th</sup> December 2020 (copy attached).
5. Matters arising from the previous minutes (for information only).
6. To discuss the Health and Safety Committee budget for the year 2020/21:

Budget Heading Code	Description	Budget 2020/21 £	Budget Spend to Date £	Predicted To 31/03/21 £
264	Zurich Municipal LCAS	30	0	0
265	H & S, PPE Equipment	400	24	24
266	H & S, First Aid Training	550	0	0

### Footnotes:

- i) Code 264 – Zurich's Local Community Advisory Service have not held Health & Safety conferences for several years so this budget is no longer necessary. They do offer a free advisory service which we can still access with specific queries.
- ii) Code 265 Expenditure – Hand sanitiser for General Assistant (£9) and first aid kit for office (£15).

7. To consider any health and safety requirements for the new general assistant post.
8. To discuss any urgent matters requiring immediate attention – for info only.
9. Date of next meeting – to be agreed.

Core members of this committee are: Cllrs. Gardner, Ellams, Massey, O’Neill, Duffy.

Claire Jones – Parish Clerk

Thursday 16<sup>th</sup> February 2021

Email: [parishclerk@helsbyparish.org.uk](mailto:parishclerk@helsbyparish.org.uk) Phone: (01928) 726433