



Helsby Parish Council

A remote meeting of the Parks, Cemetery and Allotments Committee will take place at 7pm on Monday 18 January 2021 via Zoom

The press and public are welcome to attend. Please note: due to the current Government's advice on Covid-19, the Parish Council will meet virtually. If any members of the public wish to join the meeting in this format and make a statement or raise a question at the meeting, they should contact the clerk before the meeting at parishclerk@helsbyparish.org.uk or 01928 726433.

AGENDA

1. Public Air Time – to suspend the meeting for public participation. Maximum time allocated for this purpose is 10 minutes subject to the committee's discretion.
2. To receive any apologies for absence.
3. To receive request for dispensations or to note declarations of disclosable pecuniary interests in accordance with s.33 of the Localism Act 2011.
4. To approve the minutes of the previous meeting held on 9th December 2020 – copy attached.
5. Matters arising from the previous minutes. To receive members reports (for information only).
6. To discuss the Parks, Cemetery & Allotments Committee budget for the year 2020/21:

Budget Heading Code	Description	Budget 2020/21 £	Budget Spend to Date £	Predicted To 31/03/21 £
201	Allotment maintenance	600	529	529
202	Allotment water charge	500	28	100
212	Cemetery maintenance	1000	1893	1943
212a	Cemetery repairs/renewals	400	665	665
213	Parks maintenance	2000	310	2580
214	Park grass cuttings	3500	2558	2558
215	Park equipment	3000	1742	2370
222	Materials	300	52	92
226R	Soft safety surface	8000	8000	8000
260R	Future burial provision	2180	2180	2903

Footnotes:

- i) Budget code 202 – to pay latest water bill from 9/10 to 23/12/20 for £48.
 - ii) Budget code 212 – Possibly add grave signage @ £50.
 - iii) Budget code 213 – to add James Worrall quote for maintenance work at £2270.
 - iv) Budget code 215 - to pay £421 to Northwich Town Council for replacement cableway and Winsford play area inspections from Nov-Mar.
7. Summary of S106 Monies – to report on progress with the parish field path lighting and play area CCTV. To note the following S106 reclaim payments have now been made by CW&C - £738 for parish field path project retention fee and £1,193 for the teen shelter and basketball frame.
8. Children’s Play Area
- 8.1. Update for information – To note that the further cableway repairs should be carried out by Northwich Town Council shortly.
 - 8.2. To receive member’s reports – for information only.
9. Parish Field
- 9.1. To note that tree and hedge work should be carried out by James Worrall shortly.
 - 9.2. Clerk to report on the grass cutting contract with NTC and the need to obtain 3 quotes for 2021/22.
 - 9.3. To receive member’s reports – for information only.
10. Allotments
- 10.1. Update on any responses to the letters that were sent out after the last allotment inspection on 26th Nov.
 - 10.2. Latest allotment tenancies and waiting list for information (attached).
 - 10.3. To receive member’s reports – for information only.
11. Cemetery
- 11.1. To note that a grave has now been placed in the new central area.
 - 11.2. To agree wording for signage on neglected graves.
 - 11.3. To note that the clerk/Cllr. Temple will attend ICCM training on cemetery management and compliance on 19/20 Jan and on sexton duties on 3 Feb.
 - 11.4. To receive member’s reports – for information only.
12. To discuss any urgent matters requiring immediate attention – for info only.
13. Date of next meeting – Monday 26th April 2021.

Core members of this committee are: Cllrs. Temple, Kimpton, Duffy, O’Neill, Gardner, Randles and Holder.

Claire Jones – Parish Clerk - Email: parishclerk@helsbyparish.org.uk Phone: (01928) 726433
Tuesday 12 January 2021