



Helsby Parish Council

A remote meeting of the Parks, Cemetery and Allotments Committee will take place immediately after the close of the Environment Committee (expected at around 7pm) on Wednesday, 9th December 2020 via Zoom

The press and public are welcome to attend. Please note: due to the current Government's advice on Covid-19, the Parish Council will meet virtually. If any members of the public wish to join the meeting in this format and make a statement or raise a question at the meeting, they should contact the clerk before the meeting at: parishclerk@helsbyparish.org.uk or 01928 726433.

AGENDA

1. Public Air Time – to suspend the meeting for public participation. Maximum time allocated for this purpose is 10 minutes subject to the committee's discretion.
2. To receive any apologies for absence.
3. To receive request for dispensations or to note declarations of disclosable pecuniary interests in accordance with s.33 of the Localism Act 2011.
4. To approve the minutes of the previous meeting held on 21st October 2020 – copy attached.
5. Matters arising from the previous minutes. To receive members reports (for information only).
6. To discuss the Parks, Cemetery & Allotments Committee budget for the year 2020/21 and for the forthcoming fiscal year 2021/22 as follows:

Budget Heading Code	Description	Budget 2020/21 £	Budget Spend to Date £	Predicted To 31/03/21 £	Business Plan Budget 2021/22 £
201	Allotment maintenance	600	529	529	600
202	Allotment water charge	500	28	78	500
212	Cemetery maintenance	1000	1773	1943	4200
212a	Cemetery repairs/renewals	400	0	665	400
213	Parks maintenance	2000	310	2580	2000
214	Park grass cuttings	3500	2558	2558	4500*
215	Park equipment	3000	1448	2370	3000
222	Materials	300	52	52	300

226R	Soft safety surface	8000	0	8000	8000
260R	Future burial provision	2180	0	2903	2843

**In 2021/22, this includes all grass cutting for park/parish Field, Sherwood Court, Maltby Triangle and the Eccies.*

Footnotes:

- i) Code 202 In credit by £8.85 at 8 Oct. Estimate next bill to be up to £50.
- ii) Code 212 overbudget due to additional costs of new cemetery contractor. To add grave signage at around £50 and removal of spoil heap £120.
- iii) Code 212a to add new cemetery garage door at £665.
- iv) Code 213 to add James Worrall quote for maintenance work at £2270.
- v) Code 215 to add additional cableway work from NTC at £421.39 and Winsford inspections at around £500.
- vi) Code 222 add another £40 for materials for GA.
- vii) Code 260R incorrectly recorded in last year's accounts so add the £723 difference = £2,903. Figure for 2021/22 is 50% of the cemetery income from 2019/20 as shown in 31 March 2020 financial statement = £2,843.

7. Parks, Cemetery & Allotments Committee expenditure – 5-Year Plan.

- Parish field lighting/CCTV for field and play area projects. To be taken forward in early 2021. Funding through S106 monies and grants.
- Replacement of safety surface in toddler area. Building up reserve funds.

8. Miscellaneous Matters

- 8.1. Results of the latest allotment inspection (attached).
- 8.2. Latest allotment tenancies and waiting list for information (attached).
- 8.3. To note that the new garage door has been installed in the cemetery and the spoil heap has been removed.

9. To discuss any urgent matters requiring immediate attention – for info only.

10. Date of next meeting – 18th January 2021.

Core members of this committee are: Cllrs. Temple, Kimpton, Duffy, O’Neill, Gardner, Randles and Holder.

Claire Jones – Parish Clerk

Thursday 3rd December 2020

Email: parishclerk@helsbyparish.org.uk Phone: (01928) 726433