



Helsby Parish Council

A remote meeting of the Health & Safety Committee will take place at 7pm on Wednesday 19th August 2020 via Zoom

The press and public are welcome to attend. Please note: due to the current Government's advice on Covid-19, the Parish Council will meet virtually. If any members of the public wish to join the meeting in this format and make a statement or raise a question at the meeting, they should contact the clerk before the meeting at parishclerk@helsbyparish.org.uk or 01928 726433.

AGENDA

1. Public Air Time – to suspend the meeting for public participation. Maximum time allocated for this purpose is 10 minutes subject to the committee's discretion.
2. To receive any apologies for absence.
3. To receive request for dispensations or to note declarations of disclosable pecuniary interests in accordance with s.33 of the Localism Act 2011.
4. To approve the minutes of the previous meeting held on 16th December 2019 – already circulated. Copy attached for core members only.
5. Matters arising from the previous minutes of 16th December 2019. To receive members reports (for information only).
6. To discuss the Health & Safety Committee budget for the year 2020/21 as follows:

Budget Heading Code	Description	Budget 2020/21 £	Budget Spend to Date £	Predicted To 31/03/21 £
264	Zurich Municipal LCAS	30	0	30
265	H & S, PPE Equipment	400	0	400
266	H & S, First Aid Training	550	0	550

Footnotes:

- i) Payments to be made in August – First aid kit for office £10 (Budget Code 265).
7. To consider and approve COVID-19 health and safety statement/risk assessment for HPC employees (attached).

8. Review of the Council's Health and Safety Policy (attached).
9. To consider the requirement for a 1-day Brushcutter training course for general assistant as their existing certification expired in April 2020 (approx. cost £450).
10. To discuss any urgent matters requiring immediate attention – for info only.
11. Date of next meeting – Monday 9th December 2020.

Core members of this committee are: Cllrs. Gardner, Ellams, Massey, O'Neill, Duffy.

Claire Jones – Parish Clerk

Thursday 13 August 2020

Email: parishclerk@helsbyparish.org.uk Phone: (01928) 726433