

# Helsby Parish Council

## Minutes of the Health & Safety Committee meeting held at 6pm on Wednesday, 12<sup>th</sup> December 2018 in the Committee Room

### Present:

Cllr. Alan Gardner – Chairman  
Cllr. Terry O’Neill

Cllr. Chris Ellams  
Cllr. Sam Johnson

Cllr. Peter Duffy  
Cllr. Alan McKie

### In attendance:

Cllr. Stuart Hulse

Cllr. John Kimpton

- Public Air Time. Proposed by Cllr. O’Neill, seconded by Cllr. Duffy and **RESOLVED – that the meeting be suspended for public participation – HS12/18.** Cllr. Hulse brought up the advertising banners on the mini roundabout just before Tesco. He was concerned that this would be distraction for motorists and asked the members to recommend writing to have them all removed. The same request was raised at the Parish Council meeting in June and not supported as the council allowed local advertising on the children’s park railings. It could be taken to mean that the Parish Council had “double-standards”. Proposed by Cllr. O’Neill, seconded by Cllr. Duffy and **RESOLVED – that Public Air Time be closed and the meeting reconvened – HS13/18.**
- Apologies for absence – Cllr. Barry.
- Declarations of interest – none reported.
- Minutes of the previous meeting held. Proposed by Cllr. Duffy, seconded by Cllr. O’Neill and **RESOLVED – that the minutes of the Health & Safety Committee meeting held on 28<sup>th</sup> August 2018 be accepted as accurate and duly signed by the Chairman – HS14/18.**
- Matters arising from the previous minutes – no matters reported.
- Health & Safety Committee budget 2019/20. Proposed by Cllr. Duffy, seconded by Cllr. Johnson and **RESOLVED – that the Health & Safety Committee recommend the following budgets for 2019/20 totalling £330 for the inspection and approval of the Finance Committee – HS15/18:**

Budget Heading Code	Description	Budget 2018/19 £	2018/19 Spend to date £	Predicted To 31/03/19	Budget Recommended For 2019/20
264	Zurich Management	30	0	30	<b>£30</b>
265	H & S, PPE	200	59	200	<b>£200</b>
266	Equipment H & S, First Aid Trainin	500	0	0	<b>£100<sup>(a)</sup></b>

- (a) The GAs First Aid training certification expired in February 2021 (approx. training costs £70). The GAs would require a Brushcutter 1-day training course (approx. training costs £450) in April 2020 when their existing certification expires. A small budget was needed to cover any ad-hoc training requirements.
  
- 7. Health & Safety expenditure – 5 Year Plan. Cllr. O’Neill had prepared the estimates for the committee’s approval and thanked the Chairman of Health & Safety Committee for saving the Parish Council money over the next 6 years.
  
- 8. Sunken drain / pothole at entrance to Community Centre Car Park. This had been reported online to CWaC. Cllr. McKie kindly agreed to chase CWaC Highways.
  
- 9. Date of the next meeting – 25<sup>th</sup> February 2019.

The meeting closed at 6.08pm

Chairman’s signature..... Dated.....

Minutes of the Health & Safety Committee meeting held on 12<sup>th</sup> December 2018.