

Helsby Parish Council

Receipts and Payments Account for Financial Year Ending 31st March 2018

Receipts

Payments

Code	Item	Year End	Code	Item	Year End
		31/03/18			31/03/18
		£			£
101	Parish Precept	87,260.00	201	Allotment maintenance	506.83
102	Interest on accounts	1,369.55	202	Allotment water charge	192.83
103	Rent on Eccies & VPA	0	212	Cemetery maintenance	965.22
104	Grants	2,241.00	212a	Cemetery repairs/renewals	0
105	Insurance claims	0	213	Parks maintenance	1,712.60
106	Helsby Community Centre	3,878.43	214	Park grass cuttings	3,057.60
107	Cemetery fees	7,131.00	215	Park equipment	1,240.20
108	Allotment rents	1,367.00	222	Materials	56.97
109	Sundries	115.03	223	Litter/dog/grit bins	0
110	VAT recovery	12,853.12	224	Village awards	0
111	CWaC Council Tax Grant	3,088.00	225	Ho Ho Helsby	840.00
112	Ho Ho Helsby	2,292.00	226	Road Safety	7,198.80
			227	Bridge lantern lights	1,179.22
			228	Christmas illuminations	19,816.50
			228a	Christmas Tree	2,550.00
			229	Sherwood Court land	556.80
			230	Benches / street furniture	0
			232	CC Light & heat	4,072.27
			233	CC Repairs & renewals	1,642.00

234	CC Water charges	549.55
235	CC Insurances	705.62
237	CC Sundries	0
239	Hire charges (school)	484.40
240	Cllr/employee training	475.00
241	Salaries (3xPart-time staff)	28,675.28
241a	Clerk's pension	5,999.92
242	Council office	3,320.00
243	Admin subscriptions	1,634.25
244	Admin car allowance	102.10
245	Admin stationary	155.55
246	Postage & phone	1,610.82
247	Councillor's expenses	237.40
248	Advertisements	0
249	Admin sundries	249.24
250	Remembrance Day	250.00
251	External audit fees	480.00
251a	Internal audit fees	295.20
252	Insurance premium	1,913.24
253	Legal & professional	364.00
254	Donations s.137	200.00
256	Equipment	1,149.57
1.		

Receipts

Code Item

Year End

31/03/18

£

Payments

Code Item

Year End

31/03/18

£

258 Sundries 1,361.28

	260R	Future burial provision	0.00*
	261	Community project/PB	4,500.00
	262	Chairman's allowance	150.00
24.99	264	Zurich Municipal LCAS	
	265	H & S, PPE etc	480.00
	266	H & S, First Aid training (staff)	0
	267	Helsby Newsletter	2,482.00
	272	PCSO	11,918.00
	273R	PWLB – HCSC £100k grant	0.00*
	275	Parish Election expenses	0
	276	New Homes Bonus Reserve	0
Total:		£121,595.13	Total: £115,355.25

Key:

*all budget headings followed by the letter 'R' are monies that have been put aside for earmarked reserves. These monies have not been spent in this financial year but will be carried forward and will accumulate until required.

Bank reconciliation as at 31st March 2018

Cash book balance as at 01/04/17	£158,197.08	NatWest Current A/c 31.03.18	£5,702.33
plus receipts	£121,595.13	NatWest Bus Resrv A/c 31.03.18	£5,967.24
less payments	(£115,355.25)	Co-Op Business Select A/c	£75,846.57
		Monmouthshire Corp Bonus A/c	£75,679.82
		plus outstanding lodgements	£1,241.00

Cash book balance c/f: £ 164,436.96 Bank balance @ 31/03/18
 £164,436.96

ASSETS

a. **During the year, the following assets were purchased:**

1 x traditional red telephone box	£1.00
1 x glass telephone box	£1.00
6,000 mini LED diodes (Christmas lights)	£1,868.00
2,000 mini LED diodes (Christmas lights)	£606.00
2 x Ho Ho Helsby Christmas motifs	£2,252.00
CCTV for Sherwood Court	£700.00
1 x Trucam hand held Laser MPH Spec	£5,999.00
1 x Red Community Litter Bin	£237.24
1 x Red Topsy Litter Bin	£170.95

b. **During the year, the following assets were disposed of:**

6 x Iced fir Tree Lights (Christmas)	£1,727.00
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2.

Community Assets

Value £

Queens Drive Allotments	1
Cemetery Allotments	9,000 ⁽¹⁾
Helsby Public Cemetery	12,000 ⁽²⁾
Parish Field	1
Children's Play Area (land only)	1
Land adjacent to VPA building	1
Land at Mountain View	7,500 ⁽³⁾

**Key: (1) and (2) land valued by the District Valuers Office (DVO) in May 2003;
(3) land valued by the DVO in April 1997.**

All community land, not valued by DVO, is valued at £1 in accordance with instructions received from the Internal Auditor.

Community Centre – the building is leased from Cheshire West and Chester Council and expires on 1st March 2019.

Machinery and all other contents*	£24,000 (quoted as 2004 valuation)
CCTV	£1,733

Key: * Excludes 20 photos and frames owned by a Helsby resident. These are valued at £3,927 and are covered by the Helsby Community Association insurance policy.

OTHER FIXED ASSETS	Value £
Machinery £799.51 and office furniture £1,000	1,799.51
Signs / Notice boards / plaques	7,637.98
Cemetery Gates x 2 sets	3,500.00
Telephone boxes x 2	2.00
Playground equipment and furniture	38,019.99
Grounds maintenance equipment	1,404.95
Outdoor gym, table tennis and furniture	19,541.00
Container/Youth/Bus shelters/Garage	5,788.45
Sports equipment – Goal Posts x 2	615.70
Grit/Dog/Planters	9,323.98
Christmas Lights / Motifs	16,766.34

Beacon & burners	3,091.40	
8 x Bracket Lantern Lights (sandstone bridge)	10,895.41	
CCTV Sherwood Court	700.00	
Trucam hand held laser MPH spec	5,999.00	
Chain of Office valuation)		424.44 (item quoted as 2004 valuation)
Total value of Assets:-	£179,747.15	

The basis of valuation of these assets is the purchase price unless otherwise stated.

3.

LEASES

As at 31st March 2018, the following leases were in operation:

Lessor	Purpose	Annual Rent Payable	Year of Expiry
Scout Trust Corporation	Scout / Cub Group	£1	2046
Village Produce Association	To promote home grown produce	£10	2024
Guide Association	Brownie / Guide Group	£1	Undated

LONG TERM ASSETS

Investments	£75,846.57 Co-Op Business Select
	£75,679.82 Monmouthshire BS
Long term debts	0

CURRENT ASSETS

Bacs waiting clearance at bank	£1,241.00
VAT recoverable	£7,652.52
Cash in bank – Nat West	£11,669.57
Total ASSETS:	£20,563.09

CURRENT LIABILITIES

Unpresented cheques	0
Temporary loans	0
Cash overdrawn	0
Total ASSETS over CURRENT LIABILITIES:	£172,089.48

NET ASSETS

Represented by:-

General Fund – current account	£5,702.33
Business Reserve Account	£5,967.24
Investments	£151,526.39
Money in transit – VAT reclaim	£7,652.52
Plus outstanding lodgements	£1,241.00
Cash-in-hand	0

AUDIT OPINION

BORROWINGS

As at the close of business on 31st March 2018 there were no loans to the Council outstanding.

DEBT OUTSTANDING

No debts were outstanding

TENANCIES

During the year 9 new Allotment Tenancy Agreements were entered into.

4.

LEASE AGREEMENTS

Lease with Siemens for photocopier expiring October 2018

Lease with Cheshire West & Chester Council for Sherwood Court land expiring 2036

SECTION 137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £7.57 per elector (£7.57 x 4,102) for the benefit of people in the area on activities or projects not specifically authorised by other powers. The limit for this council in the Year Ending 31st March 2018 was £31,052.14

The following payments were made under this power during the year:-

Poppy Appeal – Remembrance Day	£250.00
Helsby Community Association – raffle prize	£10.00
North West Air Ambulance Charity	£200.00
Total:	£460.00

Notes to the Account for the Year Ending 31st March 2018

Earmarked Reserves / Grants and General Reserves – see APPENDIX A

SignedCllr. George Randles Chairman of Helsby Parish Council

SignedJeanette E Hughes – Responsible Finance Officer