

Helsby Parish Council

Minutes of the Parish Council meeting held at 7pm on 12th February 2018 in Hillside Primary School

Present:

Cllr. George Randles – Chairman	Cllr. Chris Ellams – Vice-Chairman	Cllr. Terry O’Neill
Cllr. Stuart Hulse	Cllr. Sam Johnson	Cllr. Sarah Temple
Cllr. John Kimpton	Cllr. Alan Gardner	Cllr. Alan McKie
Cllr. Patricia Holder	Cllr. Polly Barry	

In attendance:

Mr David Temple – resident	Mrs Marj Thoburn – Helsby news
PCSO John Kopczyk – Cheshire Constabulary	
Mrs Anne Hampson – resident	Mr Mathew Hampson - resident

1. Public Air Time. Proposed by Cllr. O’Neill, seconded by Cllr. Hulse and **RESOLVED – that the meeting be suspended for public participation – HPC20/18.** Mr Temple reported that, on asking for Section 106 money to Rabbit proof Queens Drive allotments, was told that the money available was site specific to Old Chester Road allotments and could not be spent elsewhere. Most S106 was ringfenced for specific purposes with various plans to use it. He asked the Parish Council to prepare a list of projects that they would like planners to allocate Section 106 or Community Infrastructure Levy - CIL money too and other projects, like improvements at QD allotments, road crossing by Loxley Hall that can be identified by HPC and then when commenting on applications, ask planners to allocate money for those projects. Cllr. McKie responded that planners do not decide what the S106 money is spent on. They ask the different departments i.e. Education, Highways, Street Scene etc to specify where improvements can be made to the area where the money can be spent. The Parish Council’s committees were already identifying projects for the Business Plan. By having a made Neighbourhood Plan, the Parish Council was eligible for 25% of CIL. There being no other matters brought to the attention of the members, it was proposed by Cllr. Ellams, seconded by Cllr. Johnson and **RESOLVED – that Public Air Time be closed and the meeting reconvened – HPC21/18.**
2. Apologies for absence – received and accepted from Cllrs. Crossley-Jones, Duffy and MacPherson.
3. Declarations of interest. Cllrs. McKie, O’Neill and Randles declared non-pecuniary interest in Item 13 as all were Executive Members of the Helsby Community Sports Club. The Parish Clerk declared family interest in Item 21.1 Planning Application No. 18/00124/FUL as her eldest daughter lives directly behind the application site.
 - 3.1 Co-Option of Central Ward Councillor – no applications received.
4. Police Matters
 - 4.1 PCSO Kopczyk’s report as follows:
 - Bike Marking event held on 28th Jan at the High School - 37 bikes marked. Another was planned for the summer;

- Operation Shield. Looking to roll out to other areas of Helsby beginning with Latham Avenue. Free DNA kits would be supplied for marking property. PCSOs will explain, to the residents, how it works;
- Disabled bay near the Post Office. Complaint that signage was not visible. None badge holders were parking there. Community Safety Wardens – CSWs had been informed and PCSO would also continue to monitor;
- Dog fouling around the village. CSWs informed and would enforce if owner was caught. PCSO would also continue to monitor;
- Bridge by Tesco – youths building campfires underneath the bridge and graffiti. Regular patrols undertaken. National Rail informed about broken fence.
- Anti-Social Behaviour – ASB Latham Avenue area had quietened down following regular patrols and discussion with the adults of Towers Lane Traveller Site;
- Speed monitoring. SID device broken. PCSO was looking forward to operating the TruCam (when it arrives) which would be linked in to Cheshire Constabulary’s system;
- Driver Engagement Day planned for 10th March;
- Chester Police North Rural 5-a-side football tournament at 4pm on 19th April in Brio Leisure Centre Frodsham. This involved 12 primary schools, including the Helsby primary schools, to strengthen the partnership between schools and the police;
- **101** for residents to report non-immediate crime;
- Local Beat meetings for February. 1pm 18th Tesco, 11am 19th Library & 2pm 27th JTO;
- Traffic incident involving motorcyclist. This was not caused by speeding. The motorcyclist was recovering well.

4.2 Acting Chief Constable wrote to us on 16th Jan seeking confirmation that the Parish Council did not wish to fully fund a PCSO in 2018-19. The Clerk confirmed that this was the case and that Helsby Parish Council was pleased that Cheshire Constabulary would allocate a full-time PCSO for Helsby Ward in 2018/19 out of its core funding – duly noted.

5. Minutes of the previous meeting. Proposed by Cllr. Kimpton, seconded by Cllr. Temple and **RESOLVED – that the minutes of the Helsby Parish Council meeting held on 8th January 2018 be accepted as an accurate record and duly signed by the Chairman – HPC22/18.**

6. Matters arising from the previous meeting

6.1 Erection of 23 affordable dwellings junction of Chester Road / Proffits Lane. Cllrs. Randles and Temple met with the CWaC Planning Case Office and CWaC Housing Policy Officer to discuss wording of Condition 8 which was the formal wording of housing allocation and cascade system. Cllr. Temple was opposed to any cascade system and asked that the condition was specific to consider people with Helsby connections only. Cllr. Randles suggested that properties should be offered to adjoining parishes. For the full notes, contact the Parish Council on (01928) 726433 or email: helsbyparishcouncil@btconnect.com for copy.

A follow-up meeting was held 12th Feb with Equity (the Housing Association), MCI (the developer) and the same attendees as above when Cllr. Temple put forward retention of 100% affordable for Helsby connections only. Essentially Equity, MCI & CWaC staff were firmly opposed and wanted the cascade in place as a condition to prevent housing lying empty. Discussion ensued re Housing Register and cost of shared ownership which would start at 50%. The only concession Equity would consider (if the shared ownership houses were not selling) was to lower the purchase cost subject to it being commercially viable.

The planners needed to get the conditions wrapped up by the end of the month which would include retaining the cascade system. The formal proposal and likely cost of the dwellings would be sent to the Parish Council for discussion. Proposed by Cllr. Temple, seconded by Cllr. O'Neill and **RESOLVED – that a meeting of the Parish Council take place at 7pm on Monday, 26th February 2018 to discuss Condition 8 proposal for the 23-affordable dwelling at Proffits Lane junction with A56 – HPC23/18.**

Excavation works had started on site and the dropped entrance would be constructed during school holiday period. Cllr. Temple was liaising with Kingsley Parish Council who were consultees on the Rural Exception Site proposal for Kingsley. They were looking into 'Crowd Funding' (to match a legal challenge) to employ a Barrister with experience in the Hunstanton case. Member for Gowy Ward was on side and Cllr. Temple hoped that local councils could continue to assist each other by sharing information. Knowledge about Housing Policy and allocation was also something that local councillors would benefit from. Cllr. Temple asked that ChALC consider training sessions on this – duly noted.

- 6.2 Towers Lane update from Rob Charnley – CWaC Principal Planning Officer. CWaC Legal Team advised that they were considering the first injunction, due to have its final hearing on Monday, to be the test case moving forward with the remainder of the injunctions. They would be then progress the injunctions at the remaining sites including Towers Lane, once they had the final decision on Monday. Rob would keep us informed when he knew the result and timescales, from legal, with regards to the remainder of the injunctions – duly noted.
 - 6.3 Bridge over Old Chester Road – the Parish Council was now corresponding with the agent of Cholmondeley Estates to try and arrange a meeting with them, CWaC Planning Team Manager, Cllr. Alan McKie and the Chairman of Helsby Parish Council to progress the conditions applied to the planning permission (granted on 15th Jan 18). Cllr. McKie had also contacted Cholmondeley's agents for a meeting. We were all still waiting for a response.
 - 6.4 Local Plan Part 2 – consultation period closed 29th Jan. Comments were sent in by Cllr. Temple on the Parish Council's behalf. Copy emailed to parish councillors on 31st Jan. Please contact the Parish Council on (01928) 726433 or email: helsbyparishcouncil@btconnect.com for copy.
 - 6.5 TruCam on order and delivery was due any day. Training would follow the device and the Clerk suggested PCSOs Kopczyk and Flannagan along with interested members – duly noted.
7. Minutes of the Parks, Cemetery & Allotments Committee meeting held on 22nd Jan 18. Cllr. Temple presented the minutes that included Item 7.1.
 - 7.1 Children's Play Area – order for replacement Litter bins. The committee asked that the open topped bins could be replaced by domed topped bins to prevent crows from scattering the contents. The costs could be met from budget underspend in the existing fiscal year. Proposed by Cllr. Temple, seconded by Cllr. Kimpton and **RESOLVED – that the Parish Council, in accordance with s.164 of the Public Health Act 1875, employ Northwich Town Council to purchase and install 2 x domed topped bins plus all associated work costing £970 + VAT – HPC24/18.**

- 7.2 Grounds maintenance contract 2018. The members considered the quote from Northwich Town Council. Costs remained the same as 2017. Proposed by Cllr. Temple, seconded by Cllr. Kimpton and **RESOLVED – that the Parish Council, in accordance with s.8(l)(i)ss.A of the Local Government Act 1894, employ Northwich Town Council to undertake the grounds maintenance contract for 2018 costing £4201 + VAT subject to receiving confirmation of cost for grass cutting Sherwood Court land which was missed off the quote – HPC25/18.**
8. Burial Grant. Proposed by Cllr. Hulse, seconded by Cllr. Gardner and **RESOLVED – that Helsby Parish Council, in accordance with s.214 of the LGA1972 and the Local Authorities Cemeteries Order of 1977, approve the application for Grant of Exclusive Rights of Burial for a term of 75 years for CRS7in Helsby Public Cemetery, Old Chester Road received from Mrs L Webb of Helsby – HPC26/18.**
9. Councillor’s surgery – 3rd February 18. Cllrs. Johnson and Hulse attended when the following was discussed:
- Latham Avenue resident seeking update on Towers Lane Alvanley Traveller Site (HPC awaiting response from Planning re court date) and expressing concern about the state of the roads in Helsby (CWaC Highways issues);
 - Lincoln Court Residents Association:
 - i) Seeking update on Horse & Jockey site (nothing to report);
 - ii) Concern about local garage parking vehicles for sale on the main road (CWaC Licensing liaising with garage owner in this matter)
 - iii) Closure of Springfields and the uncertain future of the Opal Club (the organisers of the Opal Club were seeking a new venue);
 - iv) Parking throughout the village (Clerk sent link to CWaC Frodsham/Helsby Parking Action Plan);
 - v) The Manager of Loxley Hall had arranged a meeting with CWaC Highways to discuss proper crossing on main road.
10. Cheshire West and Chester Council
- 10.1 Parking Review – please see link to Frodsham/Helsby parking action plan: <http://www.cheshirewestandchester.gov.uk/your-council/policies-and-performance/council-plans-and-strategies/parking-strategy/Parking-Strategy.aspx>
- Members had viewed the Parking Strategy and proposals for Helsby. Much discussion ensued about the increase in limited parking from 1-2 hours which included the bays opposite the village centre shops (Warrington to Chester bound) and the new charges that would apply for parking in Station Avenue Car Park.
- The Halton Curve was due to open late 2018 / early 2019 which would add to the number of passenger trains per hour from 1 pr hr to 3 pr hr thus increasing the number of passengers going through Helsby Station. Councillors expressed deep concern that ‘park and rail’ passengers would disperse out to the estate roads. This caused deep annoyance particularly due to the Parish Council giving a strong warning about the severe lack of parking for the station and the long-term implications, to the consultants who were paid by CWaC to produce CWACs parking strategy.
- Proposed by Cllr. O’Neill, seconded by Cllr. Hulse and **RESOLVED – that the Parish Council elect Cllr. Ellams to write to the CE of CWaC with an appropriate response to CWaCs Parking Strategy – HPC27/18.**

It was agreed to put a group together comprising Cllrs. Barry, Ellams, Holder, Hulse and McKie to investigate future parking provision.

10.2 Public Space Protection Orders – Dog Control. Consultation relating to the control of dogs across the borough. Cllr. Hulse reported that local councils had powers to enforce and collect fines. Proposed by Cllr. Hulse, seconded by Cllr. O’Neill and **RESOLVED – that the Public Space Protection Orders – Dog Control consultation be passed to the Environment Committee for discussion – HPC28/18.**

10.3 CWaC would debate Council Tax at its Executive Committee on 1st March 18 – duly noted.

11. The Marshes Community Fund – next round of funding closes on 28th February 18 – noted.

12. Frodsham Wind Farm. Cllr. Barry attended the last meeting and reported the following:

- Bats –biggest data collection in England, Scotland & Wales. Turbines would be switched off during certain times in September as this was a critical period for the bat population;
- Fly-tipping was still a serious problem. Ancient passage rights did not permit restricted access. Cllr. Hulse & Ellams suggested an ANPR camera and / or motion detection camera.

13. Helsby Community Sports Club – Cllr. Randles reported the following:

- Plans approved for the Section 106 between CWaC, Trustees and the Club;
- S73 phased development. The next stage was to approve the legalities with CWaC Cabinet to sign the terms of land exchange with preferred bidder, Brookhouse and Borough Council. This would take place on 28th March 18.
- Comic Relief Day planned for 18th March 18
- Beer Festival 9/10th March 18

14. Helsby Community Association – no matters reported.

15. Weaver & Sandstone Cycle Forum – same.

16. Protos – Cllr. O’Neill attended the last meeting and reported the following: -

- Community Benefit Fund now welcoming applications from Helsby. Maximum bids were £4,000 per project;
- IGas plans for fracking at Ince were expected by CWaC to come in March / April 18. Helsby Parish Council would be a consultee. Cllr. Temple suggested canvassing opinion via a flyer in the Helsby News asking residents if they agreed / disagreed and, depending on the majority opinion, the Parish Council would use the data to form the basis of its comments. In the past, the Parish Council had always organised a public consultation event for any contentious planning applications although, in the case of fracking, this would be overwhelmingly attended by the anti-frackers. It was agreed to wait for the application to arrive;
- Fracking plans, for Ellesmere Port, had been refused at Planning Committee level due to proximity of residential area.

17. Ho Ho Helsby. Cllrs. O’Neill, Hulse and McKie attended a meeting with two senior members of the Working Committee to discuss issues relating to VAT and about the relationship between Ho Ho Helsby and Helsby Parish Council. The Clerk circulated what was agreed and copied in all Parish Councillors. Proposed by Cllr. Hulse, seconded by Cllr. Temple and **RESOLVED – that the Parish Council agree to the following points: HPC29/18:**

1. **Ho Ho Helsby is a separate entity from the Parish Council and is responsible for its own governance and management.**
2. **The Parish Council's insurance and financial arrangements do not cover the Ho Ho Helsby group, which remains responsible for making its own arrangements.**
3. **VAT incurred by Ho Ho Helsby cannot be recovered by the Parish Council as it does not fall within the scope of the Value Added Tax Act 1994 s33 (which sets out the VAT arrangements for local government).**
4. **The Parish Council is prepared to consider including in its budgeted expenditure items which are complimentary to the activities of Ho Ho Helsby, but any assets funded in this way will remain the property of the Parish Council. Any provision for expenditure of this kind is subject to the approval of the Parish Council at its formal meetings.**

18. Miscellaneous Matters

- 18.1 Cheshire Community Action Invitation to enter Helsby into the Community Pride Competition 2018 – entry fee £60. Much discussion ensued and a vote was taken. Proposed by Cllr. Johnson, seconded by Cllr. O'Neill and **RESOLVED - not to enter Helsby into the Community Pride Competition 2018 on the grounds that areas of the village would not meet the standards required – HPC30/18.**
- 18.2 Letter of complaint received from a resident. The letter was circulated with the agenda. Proposed by Cllr. O'Neill, seconded by Cllr. Temple and **RESOLVED that the Parish Council send a response, explaining the situation more fully, refuting all the allegations and expressing the Councils concern about unwarranted accusations – HPC31/18.**
- 18.3 Allotment. Proposed by Cllr. Hulse, seconded by Cllr. Temple and **RESOLVED – that the Parish Council enter into an Allotment Tenancy Agreement with Helsby resident for Plot 6r Queens Drive Allotment Gardens effective from 13th Feb 18 – HPC32/18.**
- 18.4 Letter from Mersey Weaver Scout District looking for fundraising opportunities, donations or sponsorship to raise the £54,000 required for the World Scout Jamboree in North America. The Clerk informed Scouts about local funding streams and Cllr. Randles said that the Community Sports Club was hosting a Fun Day on 14th July 18.
- 18.5 Complaint about dog fouling from local resident. The Clerk had sent the resident a copy of the current Dog Control CWaC consultation to read and respond if he so wished – duly noted.
- 18.6 Springfields – Weaver Vale Housing Trust had informed the Chairman of its intention to close. This was a commercial decision and existing clients had been given the statutory notice period. Although some members expressed dismay that the Trust had not consulted the Parish Council before reaching its decision it was generally agreed that the Trust had acted responsibly. The OPAL Club had found new premises to care for its members. Cllr. Holder informed the Council that she was stepping down as a Trustee.
- 18.7 WTUG. Proposed by Cllr. Ellams, seconded by Cllr. Hulse and **RESOLVED – that the Parish Council, in accordance with s.111 of LGA1972, renew its annual membership of the Wirral Transport Users Association costing £8 – HPC33/18.**

19. Transport Matters – report from Cllr. Ellams:

- Northern Trains to commence a new service on 21st May. It would run from Chester to Leeds and back. Services would run every hour starting at 08:30. Some services will call at Helsby. To check the train times, visit www.realtimetains.co.uk

- Cllr. Ellams had not received a response to his query asking if the collapse of the building firm Carilion would have an adverse effect on the Halton Curve;
- It was hoped that when the new Wales and Border franchise is announced that a Transport for Wales Officer will be based in the North, so that short notice disruptions etc. can be dealt more efficiently locally rather than through Cardiff/Pontypridd at present;

20. Cheshire Association of Local Councils – Cllrs. Hulse and O’Neill reported the following: -

- Executive met on 7th Feb;
- HS2 - more meetings to follow with councils that would be affected by it;
- Cllr. O’Neill and the Clerk attended full days audit training;
- ChALC – office software upgrade;
- No females on NALC Board. Board going to try to be more diverse;
- New insurers for Town & Parish Councils - BHIB using Aviva;
- GDPR – NALC working with SLCC for a national Data Protection Officer. Proposal that ChALC could provide DPO to all within its reach. Need to put privacy notice on website.

21. Planning

21.1 The following comments, sent in to the Planning Authority, were duly noted: -

App No.	Address	Proposal	Comments
17/04777/FUL	295 Chester Road	First floor side extension	No objections
17/05394/FUL	3 Conery Close	Single storey front porch & single storey rear extension to replace existing modern single storey extension	No objections
17/05421/FUL	Stone Edge Proffits Lane	Ground floor rear extension	No objections
18/00024/DIS	Proffits Lane land	17/02372/FUL Condition 8 and 18/00024/DIS – Discharge of conditions Plans approved for 23 affordable dwellings on land at Proffits Lane / Chester Road Helsby	Awaiting information from Planning prior to comments being agreed and sent
17/05148/FUL	35 Bate Lane	Single storey rear extension	No objections
18/00103/FUL	Land adjoining Three Stumps Old Chester Road	Erection of one dwelling	Strong objections on the grounds that the proposal is considered to be contrary to Policy ENV1, HNP Policy H1 and STRAT9 and STRAT8 of CWaC Local Plan Part 1
18/00124/FIL	Tor View Beech Tree Walk	Single storey rear extension (retrospective)	Neither object or support and will leave it to the judgement of the Case Officer

App No.	Address	Proposal	Comments
18/00197/FUL	17 Sherwood Court	First floor side extensions	Neither object or support and will leave it to the judgement of the Case Officer
18/00195/FUL	7 Hale View Road	Single storey orangery style flat roofed extension to rear of existing dwelling	No objections
18/00261/FUL	31 Old Chester Road	Conversion of garage to create holiday let	Neither object or support and will leave it to the judgement of the Case Officer.
18/00296/FUL	99 Robin Hood Lane	Single storey rear extension	No objections

21.2 The following decisions received from the Planning authority were duly noted: -

17/04229/FUL Bridge off Old Chester Road (replacement)	Approved
17/04777/FUL 295 Chester Road (first floor side extension)	Approved
17/05148/FUL 35 Bates Lane (single storey rear extension)	Approved
17/05191/FUL 21 Hornsmill Way (same)	Approved
17/05294/FUL 25 Sandringham Ave (sgle storey ext, loft conversion)	Approved
17/05394/FUL 3 Conery Close (sgle storey extensions)	Approved
17/05421/FUL Stone Edge Proffits Lane (ground floor rear extension)	Approved
17/04542/S73 Land Rear of 21 Crosland Drive (HCSC phased develop)	Approved

21.3 CWaC Planning Seminar attended by Cllrs. Ellams, Randles and the Parish Clerk:

- CWaC has 7 years land supply for housing;
- CWaC is making good progress with Local Plan Part 2 which it hopes will be adopted late 2018 / early 2019;
- Community Infrastructure Levy – areas that have a made Neighbourhood Plan are entitled to 25% of CIL;
- Neighbourhood Plans carry a lot of weight in planning terms. Written Ministerial Statement is Government policy that local authorities are expected to follow and that includes housing policies in a made NP

22. Accounts

22.1 Internal Audit 31st March 2018. JDH Business Services had confirmed that they remained independent from the Parish Council. Proposed by Cllr. O'Neill, seconded by Cllr. Hulse and **RESOLVED – that the Parish Council, in accordance with Accounts & Audit Regulations 2003, employ JDH Business Services to undertake the internal audit of the council's accounts for 31st March 2018 costing £250 + VAT – HPC34/18.**

22.2 The new General Data Protection Regulation replaces the Data Protection Act on 25th May 2018. This will increase individuals' rights on personal data and will therefore significantly tighten up the rules on privacy and consent. Statutory bodies (including the Parish council) are obliged to appoint a data protection officer who must be someone not involved in processing data. JDH Business Services were offering (at a fixed rate) this service to larger councils that are unable to identify an internal resource to carry out this function, or where it is not cost effective to carry out the function internally. Proposed by Cllr. Temple, seconded by Cllr. O'Neill and **RESOLVED – to keep quote on file until the Parish Council receives information from ChALC – HPC35/18.**

22.3 Bank Reconciliation. The Vice-Chairman checked the NatWest figures taken from the Bank Rec sheet against his mobile app and confirmed that the figures were correct. Proposed by Cllr. Hulse, seconded by Cllr. O'Neill and **RESOLVED – that the Bank Reconciliation Sheet detailing £192,691.87 held in balances as at 12th February 2018 be accepted as accurate – HPC36/18.**

22.4 Payments. Proposed by Cllr. Hulse, seconded by Cllr. O'Neill and **RESOLVED – that the following payments totalling £8,341.73 paid by Direct Debit and under delegated authority, be approved and duly noted – HPC37/18: -**

Method	To whom paid	Particulars of payment	Amount
DD	Scottish Power	Electricity Helsby Community Centre	148.00
DD	Water Plus	Water – same	29.93
DD	BT Business Billing	Line rental	46.76
Bacs	Water Plus	QD Allotments 05 10 17 – 11 01 18	49.96
Bacs	Siwoku & Bayliss Property Acc	Office rent for January 2018	300.00
Bacs	Jeanette E Hughes	Mobile phone use for 2017 £60 Paper £17.98	77.98
Bacs	Blue Arrow Traffic Management	Christmas parade 2 nd Dec 2017	840.00
Bacs	John B Robotham	Maintenance products	56.97
Bacs	E.on	Electricity usage – lantern lights x 8	94.14
DD	BT Business Billing	Line rental 01 Jan-31 Mar 18	82.44
DD	NEST	Employer/employee contri Jan 2018	78.69
Bacs	Employees x 3 part-time staff	Combined salaries for January 2018	1,867.71
Bacs	HM Revenue & Customs	PAYE & NI on above salaries	484.85
Bacs	Ches Assoc of Local Councils	Year end audit trg O'Neill and Hughes	150.00
Bacs	LITE	Ho Ho Helsby motifs x 2	2,750.40
Bacs	St John Ambulance	First aid course for 2 x Gen Assts	60.00
Bacs	Duttons Mower World Limited	Invoice 174215 annual equip maint.	64.67
Bacs	“	Invoice 174217	95.76
Bacs	“	Invoice 174218	76.56
Bacs	“	Invoice 174304	49.65
Bacs	“	Invoice 174305	63.40
Bacs	“	Invoice 174306	64.09
Bacs	“	Invoice 174309	47.77
Bacs	Winsford Town Council	Play inspections Sep 16 – Sep 17	462.00
Bacs	Arndale Transport Limited	Office rent for February 2018	300.00

23. Dates of the next meetings: -

- 26th Feb 18 – Helsby Parish Council
- 26th Feb 18 – Health & Safety Committee
- 26th Feb 18 – Environment Committee
- 12th Mar 18 – Helsby Parish Council

24. Part B – Exclusion of the Press and Public. Proposed by Cllr. O’Neill, seconded by Cllr. Ellams and **RESOLVED – that the press and public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in paras 7, 8, 9 & 12 of Schedule 12a of the Local Government Act 1972 – HPC38/18.**

Confidential Items

25. Eccies. Proposed by Cllr. Temple, seconded by Cllr. Hulse and **RESOLVED – that the Parish Clerk take the matter forward with the Parish Council’s solicitors – HPC39/18.**

26. Arndale Transport Limited were the Parish Council’s new landlords for office situate on the 1st floor of 200 Chester Road Helsby. A scheme of improvements had been undertaken by the new landlord who had asked the Parish Council to consider an increase in rent. Proposed by Cllr. Hulse, seconded by Cllr. Barry and **RESOLVED – that the Parish Council, in accordance with s.111 of LGA 1972, agree to an increase in monthly rent from £300 - £320 effective from 1st March 2018 – HPC40/18.**

The meeting closed at 8.42pm

Chairman’s signature..... Dated.....