

# Helsby Parish Council

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200 Chester Road Helsby WA6 0AP  
Monday, 3<sup>rd</sup> December 2018

To Members of the Parish Council,

You are summoned to attend the meeting of the Parish Council at 7pm on Monday, 10<sup>th</sup> December 2018 in the **Upper Hall of Helsby Methodist Church** for transaction of the under mentioned business.

Jeanette E Hughes – Parish Clerk

Chairman's announcements

## Agenda

1. Public Air Time. To suspend the meeting for public participation. Maximum time allocated for this purpose is 10 minutes subject to the Council's discretion. Members of the public may be invited to address the meeting (at the Chairman's discretion) at any time provided that the dialogue is relevant to the topic being discussed.
2. To receive member's apologies for absence.
3. Members are invited to declare any interest under the following categories:
  - Pecuniary Interest
  - Family, Friend or Close Associate Interest
  - 3.1 Co-Option of North Ward Councillor – still being advertised.
4. Police Matters
  - 4.1 To receive a report from PCSO Kopczyk
  - 4.2 PCC meeting with Parish & Town Councils on 13<sup>th</sup> Nov. Cllrs. Hulse and O'Neill attended. See attached reported from Cllr. O'Neill (for information only).
  - 4.3 To receive members reports – for information only.
5. To accept the minutes of the Helsby Parish Council meeting held on 12<sup>th</sup> November 2018 – already circulated by email (hard copy enclosed).
6. Matters arising from the previous meeting not covered elsewhere in the agenda
  - 6.1 Old Chester Road Bridge. It is understood that a meeting took place between CWaC, Cholmondeley Estates and the owners of Rockcliffe on 28<sup>th</sup> November. The Parish Council was not invited.
  - 6.2 Meeting with CWaC Officer from Art & Entertainment to discuss how Helsby can obtain the £49,243, held by CWaC for public art. Cllr. O'Neill and the Parish Clerk have been given plenty of ideas to discuss but they still await the availability of the officer.
  - 6.3 To receive member's reports – for information only.
7. Minutes of the Standing Orders Committee meeting held on 26<sup>th</sup> November 2018 – already circulated by email (hard copy enclosed). Cllr. Duffy will present the minutes that include the following recommendations: -
  - 7.1 Addition of 'Complaints about a Council Employee' to the Complaints Procedure – SO04/18.

- 7.2 To accept the changes to the existing Standing Orders – SO05/18.  
7.3 To accept the changes to the existing Publication Scheme – SO06/18.

8. Burial Grant(s) to consider any new applications.
9. Councillor's surgery – 1<sup>st</sup> December 2018. Cllrs. Ellams, Kimpton and Randles attended. To receive a report from Cllr. Kimpton.
- 9.1 Surgery dates and Rota up to May 2019 (due to elections) – see attached for approval.
10. Cheshire West and Chester Council – to receive communications from CWaC and to consider reports and other matters relating to the principal authority.
- 10.1 To receive report from Cllr. McKie (for information only)
- 10.2 Maltby Triangle. The Localities Manager contacted the Parish Council re request to CWaC asking if the land could be given to the Parish Council. The following are notes from the conversation. The Parish Council will need to consider (a-d) before committing to a long-term lease agreement: -
- a) CWaC will not transfer the freehold to HPC. This is due to where the land is situated so close to the junction. CWaC may need to upgrade or change the junction at some point in time;
  - b) CWaC would consider entering into a long-term lease (30 years) with HPC. This will be subject to certain agreements / caveats, such as no development on the land, no further restrictions on the visibility splay etc;
  - c) HPC will take on full responsibility for the maintenance of said land and all assets within the demise namely bench, bin and doggy bin. Maintenance includes grounds, trees, bushes and flagged area and the leaseholder would be expected to take it on in its current condition.
  - d) The Parish Clerk is hoping to obtain a quote from Northwich Town Council for grounds maintenance.
  - e) Localities Officers will draw up a Business Plan for consideration by CWaC.
- 10.3 To receive member's reports – for information only.
11. The Marshes Community Benefit Fund – no matters reported.
12. Frodsham Wind Farm. Cllr. Ellams reported the following: -
- The Wind Farm is continuing to operate as expected and the performance of the turbines are good. For September the output was 7334 Megawatts, against a budget of 7441 Megawatts.
  - There were minor downtime events due to bat curtailment. The turbines continue to turn as planned. The Wind Farm is continuing to work with CWaC on bat curtailment.
    - Trained sniffer dogs are on site once a month as part of the habitat work.
    - The bat survey data (from Apr – Sep) is continuing to be analysed by the Wind Farm. Reports can be found on the Frodsham Wind Farm website on the Habitat Management Link.
- Next meeting Friday, 8<sup>th</sup> March 2019 18:00hrs Castle Park Frodsham.
13. Helsby Community Sports Club.
- 13.1 To receive a report from Cllr. Randles – for information only.
14. Helsby Community Association
- 14.1 Installation of Online Booking System – see attached email from Helsby Community Association.

14.2 To receive a report from Cllr. Holder – see attached report for information only.

15. Cycle North Cheshire. Cllr. Duffy had circulated the minutes of the meeting held on 15<sup>th</sup> November by email. The next meeting is scheduled for 9<sup>th</sup> January 2019.

16. Protos – to receive a report from Cllr. Temple (for information only).

17. Miscellaneous Matters

17.1 Review of Helsby Neighbourhood Plan. The Clerk will arrange a meeting (in the New Year) with interested volunteers.

17.2 Remembrance Day. Card from St Paul's PCC Secretary thanking the Parish Council for arranging the cleaning of the War Memorial.

17.3 National Beacon Scheme. The Clerk has received notification, from the Pageantmaster, that the next National Beacon Scheme event will be for the 75<sup>th</sup> Anniversary of VE Day in May 2020.

17.4 Grounds maintenance contract for 2019-2020. Please see attached quote, from Northwich Town Council, for consideration. The prices remain the same as 2018/19. *Expenditure in accordance with s.8(l)(i) ss.A of the Local Government act 1894.*

18. Transport Matters – Cllr. Ellams has reported the following (for information only): -

- Ongoing issues associated with recent storms in combination with ageing trains have led to an unprecedented number, around a third, of trains being out of service, and this has meant that reduced services are running across the network. Many services have been amended and priority given to the areas of greatest need;
- Continued problems resulting from damage to wheels caused by seasonal conditions means that a number of trains are currently undergoing repair at Transport for Wales depots, where engineers are working around the clock;
- Services on the North Wales to Manchester have been terminating at Oxford Road due to the shortage of available rolling stock. Arriva North are not fairing much better with similar cancellations on some of their routes.

19. Cheshire Association of Local Councils

19.1 To receive member's reports – for information only.

20. Planning

20.1 To receive the council's responses to the following new planning applications: -

App No.	Address	Proposal	Comments
18/04352/FUL	88 Robin Hood Lane	Single and first storey side and rear extensions	<b>No objections</b>
18/04391/REM	Land at Helsby Sports and Social Club	Erection of 119 dwellings (Outline Application 14/04044/OUT)	<b>To be discussed at the meeting</b>
18/04463/REM	Land at Clifton Vicarage Lane	Approval of reserved matters following outline application 18/01260/OUT – erection of one new dwelling with garage and widening of existing access	<b>Awaiting ward member recommends</b>

- 20.2 To note the following decisions received from the Planning authority: -  
 18/00103/FUL Land adjoining Three Stumps Old Chester Road  
 Erection of one dwelling – **refused**  
 18/02800/S73 Tor View Beech Tree Walk. Removal of condition 2 (obscured glazing) of  
 planning application 18/00124/FUL – **approved**  
 18/03897/FUL 35 The Rock (single storey side extension) – **approved.**
- 20.3 To receive members reports – for information only.

21. Accounts

- 21.1 Bank Reconciliation – to be circulated at the meeting for inspection and approval.
- 21.2 The following payments have been paid by either Direct Debit or under delegated authority and total £17,946.82: -

Method	To whom paid	Particulars of payment	Amount
DD	Scottish Power	Electricity – Helsby Community Centre	97.00
DD	Water Plus	Wastewater – same	29.58
Charges	National Westminster Bank	Annual charge – Safe Custody Hold	25.00
Bacs	Mrs P Holder	Quiz Prize – Helsby Community Centre	10.00
Bacs	Arndale Transport Limited	Office rental – December 2018	320.00
Bacs	Helsby Methodist Church	Hall hire 12 <sup>th</sup> Nov	17.00
Bacs	Shaw & Sons Limited	Burial Receipt Book BUR32A	22.45
B trans	Jeanette Hughes	Stationery & office equipment £53.28	
		Eccies – electricity bill £105.08	158.36
Bacs	BT	Fixed charges for services	49.06
Bacs	Employees 3 x Part-Time	November 18 salaries	1692.49
Bacs	HM Revenue & Customs	PAYE & NI on above salaries	519.52
DD	NEST	Employer/employee pension Nov 18	341.66
Bacs	Mr T J O’Neill	Travel expenses	9.90
Bacs	Mr R J Maddock	Emptying spoil heap – cemetery	280.00
Bacs	Soft Surfaces Limited	Installation of Wetpour – teen/swing	14374.80

**Please note that invoices may be added to the above list at the meeting.**

22. Date of the next meetings: -

- 12<sup>th</sup> December – Health & Safety Committee  
 12<sup>th</sup> December – Environment Committee  
 12<sup>th</sup> December – Human Resources Committee  
 12<sup>th</sup> December – Parks, Cemetery & Allotments Committee  
 7<sup>th</sup> January – Finance Committee  
 14<sup>th</sup> January – Helsby Parish Council