

Helsby Parish Council

Minutes of the Health & Safety Committee meeting held at 7.37pm on 26th February 2018 in the Committee Room

Present:

Cllr. Alan Gardner – Chairman Cllr. Terry O’Neill – Vice-Chairman Cllr. George Randles
 Cllr. Alan McKie Cllr. Chris Ellams Cllr. Peter Duffy

In attendance:

Cllr. Stuart Hulse Cllr. Sam Johnson

1. Public Air Time. Proposed by Cllr. O’Neill, seconded by Cllr. Duffy and **RESOLVED – that the meeting be suspended for public participation – HS01/18.** There being no matters brought to the committee’s attention, it was proposed by Cllr. Duffy, seconded by Cllr. Ellams and **RESOLVED – that Public Air Time be closed and the meeting reconvened – HS02/18.**
2. Apologies for absence – none.
3. Declarations of interest – none reported.
4. Minutes of the previous meeting. Proposed by Cllr. O’Neill, seconded by Cllr. Randles and **RESOLVED – that the minutes of the Health & Safety Committee meeting held on 13th December 2017 be accepted as an accurate record and duly signed by the Chairman – HS03/18.**
5. Matters arising from the previous meeting – none reported.
6. The Health & Safety Committee budget for the existing & ensuing fiscal year 2018/19 was discussed and duly annotated as follows:

| Budget Heading Code | Description | Budget 2017/18 £ | 2017/18 Spend to date £ | Predicted To 31/03/18 | Budget 2018/19 £ |
|---------------------|--|---------------------|----------------------------|--------------------------|-------------------------|
| 264 | Zurich Management | 180 | 0 | 0 | 30^(a) |
| 265 | H & S, PPE | 200 | 25 | 200 | 200 |
| 266 | Equipment H & S, First Aid Trainin | 500 | 480 ^(b) | 480 | 500 |

- (a) Zurich Municipal had changed the scheme name to Local Community Advisory Service. There would be no annual fee but a charge of £30 per delegate for attending one of the Health & Safety conferences – duly noted.
- (b) The GAs First Aid training certification expired 21/02/18. The Parish Council had booked and paid for the GAs to attend St Johns Ambulance First Aid training on Saturday 3rd March 18 – duly noted.

- 7. Health & Safety expenditure had been submitted and included in the 5 Year Plan – duly noted.

- 8. To discuss any urgent matters requiring immediate attention – none reported.

- 9. Date of the next meeting – to be advised.

The meeting closed at 7.40pm

Chairman's signature..... Dated.....

